

IQAC MEETING - 1

DATE 05-11-2021

The IQAC committee met with all the faculty members in the seminar hall at 12 noon under the chairmanship of Principal madam Lt. Dr. D. Rudra and resolved the following.

- 1) To request all the faculty members to put their efforts in view of forthcoming NAAC
- 2) to submit academic records to the principal on or before 5<sup>th</sup> of every month.
- 3) To take every care while transforming the existing environment as clean and hygienic one devoid of disposable plastic materials.
- 4) To submit pending AQARs in time.
- 5) To request higher officials and local leaders, regarding converting existing UGC hostel buildings into an usable one.

*K. Suresh Kumar*  
5/11  
IQAC COORDINATOR

*D. Rudra*  
5/11/2021  
PRINCIPAL & IQAC  
CHAIRPERSON

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION	SIGNATURE
1)	G. Tarakumari	Lec. in Library Science	<i>G. Tarakumari</i>
2)	H. SRI LAKSHMI	Lec. in English	<i>H. Sri Lakshmi</i>
3)	K. Janakapudeni	Lec. in Hindi	<i>K. Janakapudeni</i>
4)	P. N. VARADANA	Lec. in Physics	<i>P. N. Varadana</i>
5)	P. Usha Rani	Lecturer in Telugu	<i>P. Usha Rani</i>
6)	J. Sobha Rani	Lecturer in Politics	<i>J. Sobha Rani</i>
7)	K. Sarojini	Lecturer in Commerce	<i>K. Sarojini</i>
8)	M. Lavanya	Lec. in Commerce	<i>M. Lavanya</i>
9)	A. Sridevi	Lec. in History	<i>A. Sridevi</i>

IQAC MEETING - 2

DATE: 15-12-2021

The IQAC committee met with all faculty members in the seminar hall at 4pm under the chairmanship of Principal madam Lt. Dr. D. Rudra and resolved the following.

- 1) Under the caption faculty exchange programme all Departments are requested to give / invite faculty members from neighboring colleges regarding guest lectures .
- 2) To invite philanthropists and NGOs nearby, to donate or to conduct cultural/sports activities for the students . .
- 3) To submit AQAR for the academic year 2019-20 before December 2020.
- 4) To orient all the teaching staff to recognize slow and fast learners to conduct remedial classes and also to give project works
- 5) To encourage all the students to keep their class rooms clean and healthy.

K. Suresh Babu  
15/12  
IQAC COORDINATOR

D. Rudra  
15/12/2021  
PRINCIPAL

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION	SIGNATURE
1)	K. S. Raktinarayan	Lec in English	[Signature]
2)	M-SRI LAKSHMI	Lec. in English	[Signature]
3)	G. Tarakumari	Lec. in Library Science	[Signature]
4)	K. Janabudevi	Lec. in Hindi	[Signature]
5)	P. Usha Rani	Lecturer in Telugu	[Signature]
6)	J. Sobha Rani	Lecturer in Politics	[Signature]
7)	M. Lavanya	Lec. in Commerce	[Signature]
8)	A. Sridevi	Lec in History.	[Signature]
9)	K. Sarojini	Lec. in Commerce	[Signature]
10)	P. V. L. NARAYANA	Lec. in PHYSICS	[Signature]

IQAC MEETING - 3

DATE : 04-01-2022

The IQAC committee met with all committee members in the seminar hall at 12 noon under the chairmanship of Principal madam Lt .Dr D.Rudra and resolved the following .

- 1) To encourage all the students to participate in seminars/workshops in nearby colleges
- 2) In view of traditional festivals like Sankranthi all interested students are encouraged to associate with youth fests conducted by institution or local organizations like ROTARY CLUB .
- 3) In an effort to develop patriotism and National Integrity among students all students are instructed to attend National Festivals Republic day
- 4) To request all the faculty members to impart Human values and ethics during their academic nourishment for a better society
- 5) To direct all the students to visit the Library on every day basis.

K. Sureshtha  
4/1  
IQAC COORDINATOR

Dr. D. Rudra  
04/01/2022  
PRINCIPAL & IQAC  
CHAIRPERSON

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION	SIGNATURE
1)	K. S. Patra Kumar	Lec in English	[Signature]
2)	M. Sri Lakshmi	Lec. in English	[Signature]
3)	K. Janakender	Lec in Hindi	[Signature]
4)	P. Usha Rani	Lecturer in Telugu	[Signature]
5)	G. Tarakumari	Lec in Library science	[Signature]
6)	J. Sobha Rani	Lec in Politics	[Signature]
7)	M. Lavanya	Lec. in commerce	[Signature]
8)	A. Sridevi	Lec in History	[Signature]
9)	K. Sarojini	Lec. in. Commerce	[Signature]
10)	P. V. NARAYANA	Lec in Maths	[Signature]

IQAC MEETING - 4

DATE : 02-02-2022

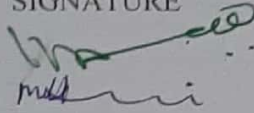
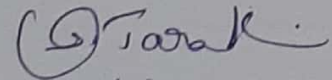
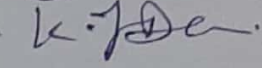
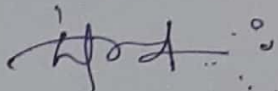
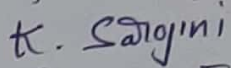

The IQAC committee met with all faculty members in the seminar hall at 3:30PM under the chairmanship of Principal madam Lt .Dr D.Rudra and resolved the following .

- 1) To orient all the faculty members as per the guide lines given by JD Sir of CCE (VCdt28-01-2022) in view of forthcoming NAAC and also as a quality initiative..
- 2) To Maintain/modify the new/existing records in the respective Departments.
- 2) After elaborate discussion with all members IQAC committee feels that following list of registers and files should be maintained by each department . for criterions 1 and 2
  - Criterion-I
    - 1) Annual Curricular plan
    - 2) Teaching diary
    - 3) Teaching Notes
    - 4) Faculty and Department wise Time Table and workload particulars- File
    - 5) Department and Faculty Profile -File  
(All activities of faculty should be included)
    - 6) Department Vision and Mission -File
    - 7) Department activity
    - 8) Resolution/Minutes book
  - Criterion-I
    - 9) Curricular enrichment(Project/fieldwork/internship etc)
    - 10) Feed back (Curriculum and on faculty)
  - Criterion-II
    - 11) Student profile -File
    - 12) Student marks register
    - 13) Analysis of student performance, Remedial Coaching and bridge course register
    - 14) Academic competitions (Quiz, elecution, Group Discussion ,essay writing reg)
    - 15) Students seminars and assignments
    - 16) Evaluation reforms register
    - 17) SSS(on line survey)

*K. Sureshetti*  
IQAC COORDINATOR 2/2

*Dr. D. Rudra*  
PRINCIPAL 10/02/2022

## FACULTY MEMBERS

SNO	NAME	DESIGNATION	SIGNATURE
1.	K. S. Rector Koushu	lec in English	
2.	M-SRI LAKSHMI	Lec. in English	
3.	G. Tarakumari	Lec. in Library Scienc	
4.	K. Janakumari	lec. in Hindi	
5.	P. Usha Rani	Lecturer in Telugu	
6.	K. Sarojini	Lecturer in Commerce	
		Lecturer in PHYSICS	
7.	P. V. NARAYANA		

IQAC MEETING - 5

DATE : 07-05-2022

The IQAC committee met with all committee members in the principal chamber at 10 am under the chairmanship of Principal madam Lt. Dr. D. Rudra and resolved the following .

- 1) To request the faculty concerned to cooperate with the examination chair for the smooth conduction of first semester end examinations.
- 2) To request all the faculty members to participate in blended teaching and conduct online classes for the semesters 4 and 6 .
- 3) To orient all the students ( EXCEPT FINAL YEAR STUDENTS) to complete the COMMUNITY SERVICE PROJECT which is mandatory for the fulfillment of four year degree programme.
- 4) To request all the staff members and students to follow covid-19 protocol in view of impending 4<sup>th</sup> wave of the pandemic

*K. Suresh Babu* 7/5  
IQAC COORDINATOR

*Dr. D. Rudra*  
PRINCIPAL

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION	SIGNATURE
1)	K. S. Ratna Kumar	lec in English	<i>K. S. Ratna Kumar</i>
2)	P. V. Narayana	Lec. in PHYSICS	<i>P. V. Narayana</i>
3)	P. Lakshmi	Lecturer in Mathematics	<i>P. Lakshmi</i>
4)	K. Janabandi	lec in Hindi	<i>K. Janabandi</i>
5)	M. Sri Lakshmi	Lec. in English	<i>M. Sri Lakshmi</i>
6)	G. Tarakumari	Lec. in Library Science	<i>G. Tarakumari</i>
7)	P. Usha Rani	Lecturer in Telugu	<i>P. Usha Rani</i>
8)	M. Lavanya	Lec. in commerce	<i>M. Lavanya</i>
9)	K. Sarojini	Lec. in Commerce	<i>K. Sarojini</i>

IQAC MEETING - 6

DATE :13-06-2022



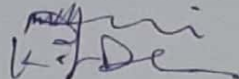

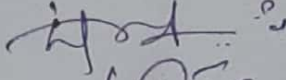
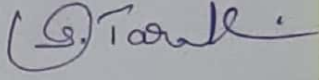
The IQAC committee met with all committee members in the principal chamber at 10 am under the chairmanship of Principal madam Lt .Dr D.Rudra and resolved the following .

- 1) To request all the faculty concerned to plan and submit curricular plan teaching notes and diary on or before 5<sup>th</sup> of every month..
- 2) To request the department of physical education to conduct international yoga day celebrations on 21<sup>st</sup> june 2022 and also to inculcate the habit of yoga to every student on every day basis.
- 3) To request the departments of NSS and PHYSICAL EDUCATION along with all the staff members to propagate the slogan SAVE EARTH so as to preserve the environment for future generations.
- 4) To request all Departmental heads to exercise SWOC analysis of the institution in the undeviated effort of the institution to convert weakness into strength.
- 5) To request all the faculty members to assess the performance of the students following the SOP regarding CIE and post the marks in the concerned register.
- 6) To request the department of Computer Science to help the concerned in digitalizing every event happened in the institution in our website.
- 7) To request Departments of languages to extend their help in bringing out monthly news letter and also college magazine.

*K. Senebath*  
IQAC COORDINATOR 13/6

*Dr D. Rudra*  
13/06/2022  
PRINCIPAL

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION	SIGNATURE
1)	K. S. Ratnakrishnan	Lec in English	
2)	P. V. Venkatesh	Lec in HRSCU	
3)	J. Sobha Rani	Lec in Politics	J. Sobha Rani
4)	H. Sri Lakshmi	Lec. in English	
5)	K. Janakidevi	Lec. in Hindi	
6)	Dr. P. Lalitha	Lec in Mathematics	P. Lalitha
7)	P. Usha Rani	Lecturer in Telugu	
8)	G. Tarakumari	Lec. in Library Science	
9)	M. Krishna Veni	Lec. in Chemistry	M. Krishna Veni
10)	A. Sridevi	Lec in History.	A. Sridevi
11)	M. Lavanya	Lec. in Commerce	M. Lavanya
12)	K. Sarojini	Lec. in Commerce	K. Sarojini
13)	M		
14)			
15)			



IQAC MEETING - 7

DATE: 07-07-2022

The IQAC committee met with all committee members in the principal chamber at 4pm under the chairmanship of Principal madam Lt. Dr. D. Rudra and resolved the following.

- 1) To request the faculty concerned to finish and revise the final year syllabus in view of forth coming examinations scheduled to be held from 20<sup>th</sup> July 2022.
- 2) All student proctors and concerned lecturers are requested to insist students so as to register for at least one online course offered by MOOCS PLATFORM (NPTEL)
- 3) To give proper guidance to final year students regarding higher education entrance examinations
- 4) To request all faculty members to update their academic records in view of ACADEMIC AND ADMINISTRATIVE AUDIT to be held from 18<sup>th</sup> to 23<sup>rd</sup> July 2022.

*K. Suresh Babu*  
7/7  
IQAC COORDINATOR

*D. Rudra*  
PRINCIPAL

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION	SIGNATURE
1)	K. S. Ratna Kumar	lec in English	<i>K. S. Ratna Kumar</i>
2)	P. V. VARADANA	lec. in PHISIC	<i>P. V. Varadana</i>
3)	Dr. P. Lalitha	Lec in Mathematics	<i>P. Lalitha</i>
4)	G. Tarakumari	Lecturer in Library Science	<i>G. Tarakumari</i>
5)	P. Usha Rani	Lecturer in Telugu	<i>P. Usha Rani</i>
6)	M. Krishna Veni	lec. in chemistry	<i>M. Krishna Veni</i>
7)	M. Sri Lakshmi	lec in English	<i>M. Sri Lakshmi</i>
8)	J. Sobha Rani	Lec in Politics	<i>J. Sobha Rani</i>
9)	A. Sridevi	Lec in History.	<i>A. Sridevi</i>

IQAC MEETING - 8

DATE 26-08-2022

The IQAC committee met with all the faculty members in the Principal Chamber at 5PM under the chairmanship of Principal madam Lt. Dr. D. Rudra and resolved the following .

- 1) To work towards fulfillment of all the recommendations suggested by academic audit team on 26<sup>th</sup> August 2022.
- 2) To complete the syllabus for semesters II & IV students in time , so that they can clear the examinations with confidence .
- 3) To start a platform under the caption " SVD THOUGHTS" so as to make students to speak out at least once in a month..
- 4) In view of raising global competence it is resolved to fix the medium of expression as English and also to limit the time frame.
- 5) It is also resolved to choose the topic from one among burning global issues.

*K. Suresh Babu*  
IQAC COORDINATOR 26/8/22

*D. Rudra*  
26/8/22

PRINCIPAL&amp;IQAC

CHAIRPERSON

MEMBERS PRESENT

Sl.No	NAME	DESIGNATION	SIGNATURE
1)	T. V. L. NARAYANA	Lecturer in PHYSICS	P. u. s. g. n. t. 26/8/22
2)	R. SRI LAKSHMI	Lecturer in Eng.	<del>Handwritten signature</del>
3)	P. Usha Rani	Lecturer in Telugu	Handwritten signature
4)	E. Jyothi Kiranmayi	Lecturer in Computer science	Handwritten signature
5)	Dr. P. Lalitha	Lecturer in Mathematics	Plalitha
6)	K. S. Ratna Kumari	Lecturer in English	Handwritten signature